

# AGENDA

## Membership of LICENSING COMMITTEE

**Councillors:**

Emma Woods (Chair) Ben Maney (Vice Chair)

Robert Gledhill, Peter Harris, Mrs. Margaret Jones and Neil Rockliffe.

**Substitutes:**

John Everett, Barrie Lawrence and Philip Smith.

**Meeting: LICENSING COMMITTEE**

**Date: 12 JULY 2006**

**Time: 7.00 P.M.**

**Venue: COMMITTEE ROOM 4**

# DECLARATION OF INTERESTS

Members must declare any **personal or prejudicial interests** they have in a matter on the agenda. They should declare the interest at the appropriate point on the agenda at the start of the meeting or as soon as it becomes apparent that they have an interest.

- All interests must be declared at every meeting where the interest arises;
- Members should give sufficient detail to identify the interest. For example: "this application relates to land which borders property owned by a friend of mine";
- The existence and nature of a prejudicial interest must be declared before the Member withdraws from the meeting;
- Even if the interest is shown in the register of interests, it must be declared at meetings where matters affecting that interest are discussed;
- There are certain kinds of interests (for example membership of another public authority or a body to which a member has been appointed by the Council) which can become prejudicial interests in some circumstances. You have to consider all the surrounding circumstances and additional factors present which might make the interest a prejudicial one. Members are strongly advised to seek advice from the Monitoring Officer or one of her representatives well in advance of the meeting.
- The nature of interests will be recorded. For example: "Councillor X declared a personal interest in item 3 which relates to land that borders his friend's house."
- If in doubt, Members are strongly advised to seek advice from the Monitoring Officer or one of her representatives well in advance of the meeting.

## Overview and scrutiny and joint committees

Members with prejudicial interests may take part in Overview and Scrutiny committees and joint committees provided the following two conditions are met:

- i. the Committee is acting in an advisory or consultative (rather than decision-making) capacity; and
- ii. the interest is not of a financial nature.

Members are also not permitted to take part in the scrutiny of decisions taken by committees of which they are members (other than to answer questions or give evidence).

-----tear off here-----

## \*DECLARATION OF PERSONAL/PREJUDICIAL INTEREST

**Meeting:** \_\_\_\_\_

**Date:** \_\_\_\_\_

**Agenda Item No(s):** \_\_\_\_\_

**Nature of interest:**  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Name:**  
**(Print)** \_\_\_\_\_

**Signature:** \_\_\_\_\_

\* Please delete as appropriate

**Meeting: LICENSING COMMITTEE**

**Date:** 12 July 2006

**Time:** 7.00 p.m.

**Venue:** Committee Room 4

## **A G E N D A**

- 1. Apologies for absence**
- 2. To approve as a correct record the minutes of the former Licensing and Appeals Committee Meeting held on 20 April 2006 (page 3).**
- 3. To receive additional items that the Chair is of the opinion should be considered as a matter of urgency.**
- 4. Declarations of interest**

Members and Officers are reminded that they should declare any personal and prejudicial interests. The responsibility for declaring an interest rests solely with the Members or Officers concerned. The definition of "personal interests" is very wide.

A **personal interest** arises if it affects the member's or officer's well-being or financial position, or that of his/her relatives or friends, more than it would affect other people in the authority's area.

A **prejudicial interest** is one which a member of the public who knows the relevant facts would reasonably think is so significant that it is likely to adversely affect a member's judgment of the public interest.

Please refer to the guidance given on declaring interests, included with this agenda.

- 5. Terms of Reference**

To consider an amendment to the Terms of Reference for the Licensing Sub-Committee and a procedure for licensing hearings (page 9).

- 6. Controls on numbers of Hackney Carriages**

To receive a presentation from a representative from Halcrow Group Limited on their Hackney Carriage Unmet Demand Study and to consider the Council's future policies on controlling the number of hackney carriages it licences to operate in the Borough (page 21).

<b>ADMINISTRATIVE ARRANGEMENTS</b>
<b>(i) Scheduled Meeting Dates for Municipal year</b> 12 July 2006, 30 January 2007 and 28 March 2007.
<b>(ii) Quorum</b> Three
<b>(iii) Queries regarding this Agenda</b> Steve Jones, Democratic Services - telephone (01375) 652205 or email <a href="mailto:Sjones@thurrock.gov.uk">Sjones@thurrock.gov.uk</a>
<b>(iv) Changes to Membership, substitutions or apologies</b> Steve Jones, Democratic Services - telephone (01375) 652205 or email <a href="mailto:Sjones@thurrock.gov.uk">Sjones@thurrock.gov.uk</a>

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